

1. The meeting was called to order at 5:00 p.m. in the Nauset Room at Town Hall. In attendance; Julia Enroth, Jon Fuller, Catherine Hertz, Jane Hinckley (arrived at 5:05 p.m.), Jon Holt, Alan McClennen, Paul O'Connor, Cathy Southworth.
2. There was no public comment.
3. Minutes of the December 3, 2009 meeting approved as amended. 6-0-1
4. Community Preservation Financial Update and Considerations – Finance Director, David Withrow.
 - a. Fund Balance scenario was distributed and reviewed.
 - b. Funds Available for Distribution distributed and reviewed.
 - c. Explained “closing of books.” Funds are available after books are closed – paperwork goes to the Dept. of Revenue to be certified before funds can be distributed.
5. COA Walkway Project Update – COA Director, Elizabeth Smith
 - a. CPC funds \$60,000. Project is now at \$258,400. Contracted with Greenscape.
 - b. Liz explained where balance of funding will come from (donations, trust funds, gift account).
 - c. Reception for 10th anniversary of COA addition and AOSC “Celebrate” will be Sunday, June 6 from 2:00 – 5:00 p.m.
6. Review of Applications – Town Counsel Comments, Interview Questions
 - a. **Orleans Historical Society – archival preservation, digitization and storage of selected photographs and documents – historic preservation request**
 - i. Photo and items need to be identified.
 - ii. Need specifics on staff times
 - iii. Place condition on funding that if OHS ever wants to dispose of the documents, they should go to the Town.
 - b. **Fleck Property on Twinings Pond – 22 Twinings Lane, Orleans, MA**
 - i. Public parking area?
 - ii. Can pond be accessed for public recreation?
 - c. **Sea Call Farm – submitted by Sea Call Supporters, Inc. – rehabilitation of the orchard and pasture at Sea Call Farm – historic preservation funding request**
 - i. Make sure orchard and pasture are part of National Register.
 - ii. Make sure this is rehabilitation or restoration.
 - iii. Need more detail on volunteer aspect of this project.
 - d. **Odd Fellows Hall Restoration – historic preservation**
 - i. Seek clarification with respect to proposed work.
 - ii. What are other sources of funding?
7. Project Monitoring – Updates and Expenses
 - a. Academy – Phase II & III (Harry Herrick) Alan McClennen spoke with John Ostman who indicated that the Academy would like to meet with the CPC.
 - b. Open Space (Alan McClennen) No new information.

- c. Eldredge Park (Cathy Southworth) Jon Fuller reported that they have completed matching funds. Want to get the shovel in the ground mid-March.
- d. Town Records (Paul O'Connor) No new information.
- e. Odd Fellows – Phase III (Jon Fuller) Jon read an email from the Odd Fellows. Have a bill for \$6,800 which will use most of the remaining CPC funds.
- f. Meeting House Plan (Alan McClennen) Received final bill for \$4,800.
- g. Sea Call Farm (Jane Hinckley) Volunteers are planning on putting in the glass.
- h. Historic Videos (Catherine Hertz) No new information.
- i. COA Walkway (Julia Enroth) No new information.
- j. Hinckley Affordable Housing (Catherine Hertz) No new information.
- k. Condominium Purchase (Harry Herrick) Julia Enroth stated that they are still looking to move forward with this project. George Meservey has RFP to get someone to handle this project. There is financing available.

Julia mentioned that a previous project, Lifeboat CG36500, was featured in Wooden Boat Magazine.

8. Key Dates / Timeline

February 4	preliminary recommendations
February 11	hearing
February 18	final recommendation

- 9. Old Business – Community Preservation Plan Update - Jane Hinckley and Jon Holt are working on updates.
- 10. New Business – Conflict of Interest Law Summary and Receipt Form - CPC members are requested to give signed form to Julia.
- 11. There being no further business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Sandra A. Marai, Secretary
Community Preservation Committee